



WINNIPESAUKEE H.O.G #2529

Activities Officer

- **Reports to Director, Chapter Manager, Treasurer, General Manager LHD**
- **Assist in planning and administering Chapter Events**
- **Work with Chapter Manager on H.O.G. Member assistance at Laconia Harley Davidson events.**
- **Form a committee of volunteers if possible. Assign tasks to the individual volunteers.**
- **Locate venues for Chapter Events**
- **Bring member suggestions to the primary officers to discuss**
- **When event is approved, assign a volunteer to organize said event.**
- **Bring to chapter meeting and get a head count on who will participate.**
- **Have a signup sheet available at meeting.**
- **Close out and submit a one page follow up of the event,**
 - A) Successful event?**
 - B) Well attended.**
 - C) Feedback from attendees**
- **Submit information on upcoming events for Newsletter, Website and other social media.**
- **Thank committee members, and other members for helping with event.**
- **Promote Winnepesaukee H.O.G. LHD and H.O.G'S fun family-oriented philosophy.**

And any other requests from Chapter Manager and Sponsoring Dealer General Manager

RIDE SAFE RIDE OFTEN AND LEAD BY EXAMPLE.

1/13/2019 Rick Bassett

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