

Road Captain Procedures

Prior to the day of the ride the lead road captain should if at all possible pre-ride the route to determine stops, lunch location and routes.

The day of the ride all road captains should arrive a minimum of 30 – 45 minutes prior to departure time. The following should be completed by the lead road captain prior to each ride:

- a. Assign a road captain to be in charge of sign up list.
- b. Assign a road captain to be in charge of the release forms.
- c. Make sure all road captains are aware of the route and stops of the ride.
Have all road captains tune their CB's to channel 27.
- d. Ask all road captains to keep an eye out for problem riders.
- e. 15 minutes prior to the ride departure time gather the riders.
- f. Introduce yourself and the road captains.
- g. Briefly discuss the destination, route and first stop for gas.
- h. Ask all riders to fill up at gas stops if they have ½ tank or less
- i. Explain time of departure, estimated time of return and return location.
- j. Describe staggered ride pattern, hand signals and express the need to keep the group close using the two second rule. Inform everyone that they should not go through red lights and that we will not be blocking traffic at intersections.
- k. Relatively new group riders should ride in the front part of the group.
- l. Inform all riders that if they need to depart from the ride prior to the ride ending they should inform a road captain, because we will be keeping a rider head count.
- m. Inform all riders and passengers of the no tolerance alcohol policy

